



MEHR CHAND POLYTECHNIC COLLEGE JALANDHAR



(Managed by: DAV College Managing Committee, New Delhi)

Dayanand Nagar, G.T. Road, Jalandhar Ph: 0181-2250184

ESTD. 1954

WINNER OF BEST POLYTECHNIC AWARD

Ref. No. 302-303

Dated 23-06-2021

Mr. Rajesh Kumar,
Lecturer Civil Engg.

23/6/2021

I am pleased to inform you that you have been provided with an additional charge of **Training-cum-Placement Officer (TPO)** of the college, in addition to your own routine duties as Lecturer (Civil) w.e.f. **1st July, 2021** onwards till further orders. Mr. Partap Chand will work as Asstt. Training-cum-Placement Officer (ATPO) to assist you in carrying out your activities in this regard.

You are requested to liaison with all HODs and work hard to obtain employment and experiential opportunities for each and every student in relevant field/industry. Your rich experience of industry and your strong relationship with local and other global employers will help you to create a strong network for placement of the College students.

With best wishes.

[Signature]
Principal

CC: to;

- All HODs- with the request to support and co-operate with Mr. Rajesh Kumar, Lect. Civil Engg., newly appointed TPO to carry out his duties smoothly and in effective manner.
- S. Partap Chand, ATPO- to assist Mr. Rajesh Kumar, TPO in this regard.

[Signature]
Principal

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25/6/21

[Signature]
25/6/21

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25/6/21

[Signature]
25-06-21



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DAYANAND NAGAR, G.T. ROAD, BANGALORE - 560003

Ref. No. 15-96

Dated 30-01-2024.

OFFICE ORDER

This is to inform all HODs/Incharges that for grooming of the college students for better placements, the following **schedule** will be followed in respective Departments for the activities related to Personality development, Group discussions, Finishing School activities, Resume writing etc. **at Seminar Hall.**

Sr. No.	Department	Date	Time
1	Pharmacy	1-Feb-2024	3:00 pm onwards
2	Automobile Engg.	6-Feb-2024	3:00 pm onwards
3	Civil Engg.	12-Feb-2024	3:00 pm onwards
4	Computer Sci. Engg.	19-Feb-2024	3:00 pm onwards
5	Electronics & Com. Engg.	26-Feb-2024	3:00 pm onwards
6	Electrical Engg.	4-March-2024	3:00 pm onwards
7	Mechanical Engg.	11-March-2024	3:00 pm onwards

(Er. Rajesh Kumar)

TPO

Countersigned

Principal

Copy to : 1. Sh. Prince Madaan for Seminar Hall preparations.

2. For Notice Board.